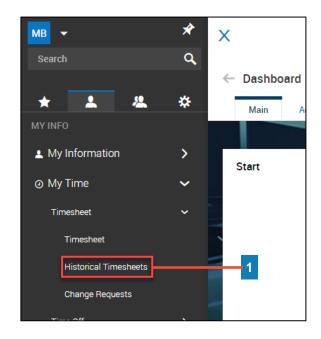


Viewing My Historical Timesheets

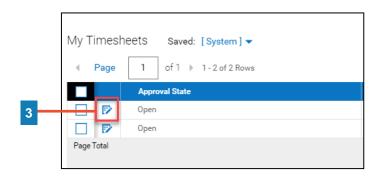
This job aid steps you through accessing a previously submitted timesheet.

Access My Historical Timesheets

- 1 Navigate to My Info > My Timesheet > My Historical Timesheets.
- 2 Select the appropriate date range.
- 3 Click View/Edit icon.







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